

# **Lakeside Elementary Library**

## **Media Disclosure**

### **2019-2020**

Davis School Libraries provide an inviting environment that empowers our diverse school communities to develop knowledge and skills that enable access and ethical use of literacy media resources and technology. We are committed to teaching our school patrons to engage in inquiry, collaboration, creation, critical thinking, and discovery through active reading for learning and enjoyment.

*-Davis Schools Libraries Mission Statement*

Below you will find **Lakeside Elementary's Library Policy**. Please read through these policies with your student. We appreciate your support in helping your student learn responsibility by encouraging his/her appropriate use of the library and its resources.

1. Each class has an assigned **Class Library Time** to visit the library each week (Kindergarten is on a bi-weekly schedule). Please ask your child what day their class has been assigned to visit the library.
2. In Addition to regular class times, the library is open for book exchange before and after school as well as specified times during each day. When a student has finished their book, they may exchange their book during **Open Library Time** with the permission of their teacher. We encourage students to always have a book to read!
3. Students may check out two (2) books at a time. Books are due and should be returned or renewed each week during the students Class Library Time. Books that are not checked in or renewed are considered overdue. We do not charge overdue fees, but the student may not check out additional books until the overdue book is returned or the lost book fee is paid.
4. **Students are responsible for lost or damaged books and must pay for them.** The **Lost Book Fee** is the price of the book plus a \$2 processing fee. (An average book this year cost \$20+) A book will be considered lost when it is 3 weeks overdue. Students with lost books may not check out books until the lost book is returned or the Lost Book Fee is paid. If a book is found after the fee has been paid, a refund will only be made if the book is returned within 30 days.
5. Please help your student take proper care of the books. This includes washing hands before use, keeping books away from food and drinks, not marking or bending pages, keeping library books away from younger children and pets, carrying books to and from school in a bag or backpack, and returning books on time.
6. Students should be positive, kind, polite, and respectful in the library. The resources available in the library belong to Lakeside Elementary and the privilege of the library may be taken away if behavior is disrespectful.

7. The Davis Reads theme this year is **“A Bright Future”** and Lakeside’s theme is **“Lakeside Lions are OUT OF THIS WORLD”**. Students will engage in these themes throughout the year through stories, maker stations, book talks, and presentations. They will learn important library and research skills based on their grade level according to Davis School District DESK Standards and State Library CORE Curriculum.
8. **Selection Policy:** The Lakeside Library goal is to have a current, engaging, relevant, and diverse collection. We strive to keep up-to-date information available and provide information on a wide variety of topics. Parents are encouraged to take an active role in their child’s reading. They should have discussions with their student on what is and is not appropriate for their child to read. Our library serves a broad age range and not every book in the library will be appropriate for each student in the school. If a book does not work for your student, they are encouraged to return it and check out another book.

I look forward to getting to know your students! If you have any questions or concerns about the library program, please feel free to call me at the school.

Mrs. Angie Flint  
Lakeside Elementary  
Media Specialist  
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